


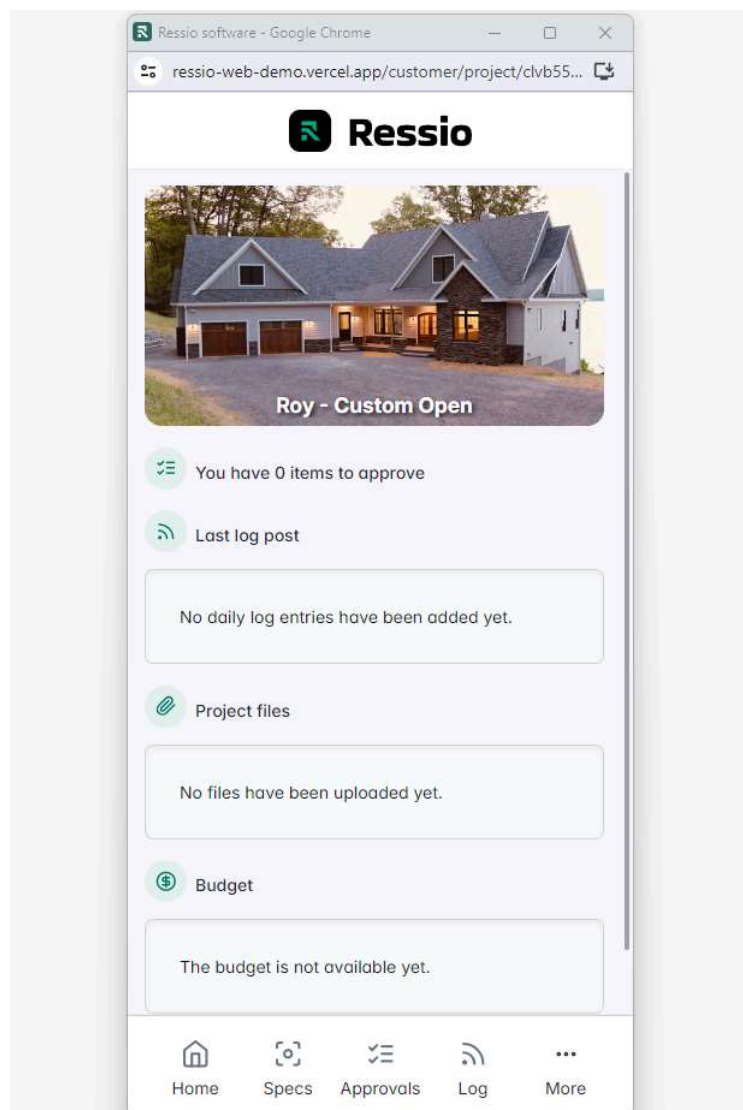




Welcome to Ressio!

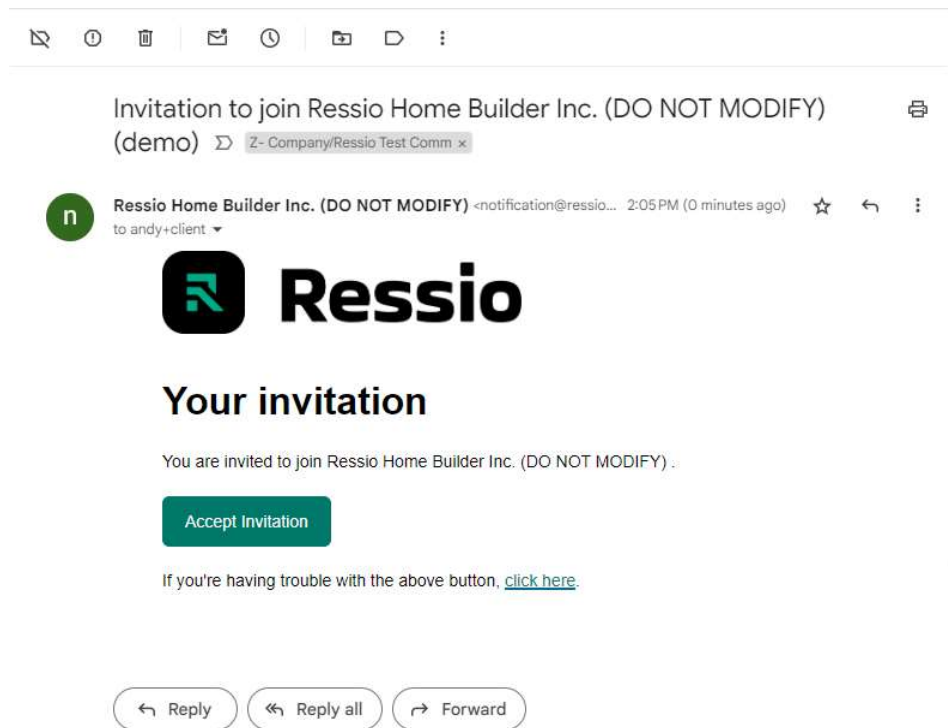
The Ressio app allows you to stay informed about your projects in real-time.

-  **Project information:** Daily logs | Shared project files | Budget summaries or details | Scope of Work details | Schedule progress | Invoices and payments
-  **Approve documents:** Proposals | Selection items | Change orders
-  **Communication:** Send messages to your builder | Share photos, files, and links



Getting access

You will receive an email from your builder containing a link to access your project.




🛠️ For help setting up your account, please refer to our [Homeowner's Guide](#) 🛠️

Key Features

Select the menu options along the bottom of the screen to access the following information:




 **Home:** Access Approvals, Invoices, Daily Logs, Files, and Budget summaries/details

 **Specs (Optional):** View the scope of work, files, and send messages

 **Approvals:** Review and approve proposals, selections, and change orders

 **Logs:** Track project progress and builder updates

 **Schedule/ Calendar view (Optional):** View project tasks and phases

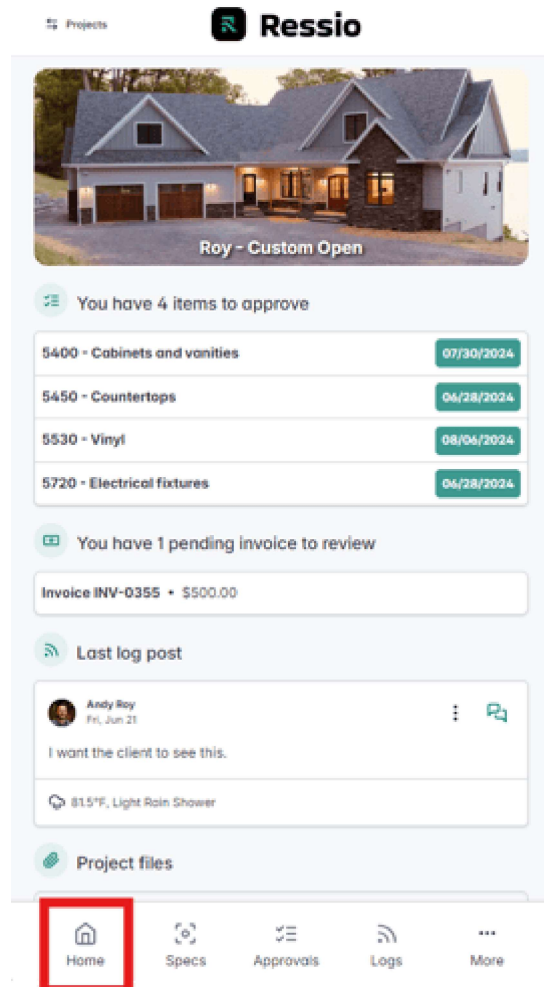
 **Budget and Invoices:** View budget summaries, payment progress, and invoices. Optional budget breakdown available.

Home

The Home page provides a snapshot of, and access to, your project's latest updates, including:

Approval documents | Invoices | Daily log posts | Project files/photos | Budget summary

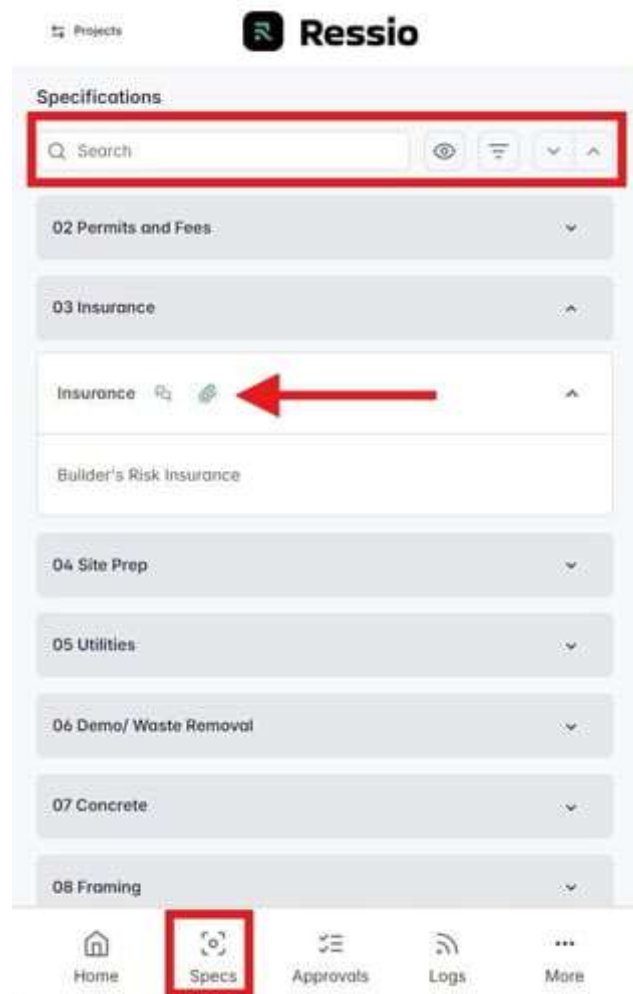
Simply tap the item you wish to view to open it.



Specs (optional)

The specs page provides a detailed scope of work for your project in an organized way.

Navigate the Specs page using Search, Expand/Collapse, and Filters



TIP: Use the Specs page to send messages to your builder. View and upload files and links.

Approving Documents

The following documents may require your approval: *Proposals*, *Selections*, and *Change Orders*.

Proposal

The screenshot shows the Ressio Proposal interface for 'Proposal 1' (Released). The document title is 'Roy - Fixed Standard Proposal'. It includes contact information for Andrew Roy, dates (Issued on 04/17/2024, Valid until 06/25/2024), and a list of items with their costs:

Item	Cost
02 Permits and Fees	\$590.00
03 Insurance	\$885.00
04 Site Prep	\$590.00

At the bottom, there are 'Decline' and 'Approve' buttons, both highlighted with a red box.

Selection

The screenshot shows the Ressio Selection interface for '28 Contingency Selection' (Released). A red box highlights the 'Approve selection' button at the top. Below it, the 'Client instructions' state: 'Please confirm your choices' with a due date of 6/13/2024. The 'Allowance' section shows:

Category	Amount
Allowance	\$25,000
Selected	-\$5,000
Difference	-\$30,000

The 'Contingency' section shows 'Confirmed' for -\$5,000. At the bottom, there are 'Decline' and 'Approve' buttons, both highlighted with a red box.

Change order

The screenshot shows the Ressio Change Order interface for 'Change Order 3' (Released). The document title is 'Roy - Fixed Standard Change order'. It includes contact information for Andrew Roy, dates (Issued on 06/11/2024, Valid until 06/18/2024), and a list of items with their costs:

Item	Cost
24 Lighting	+\$2,950.00

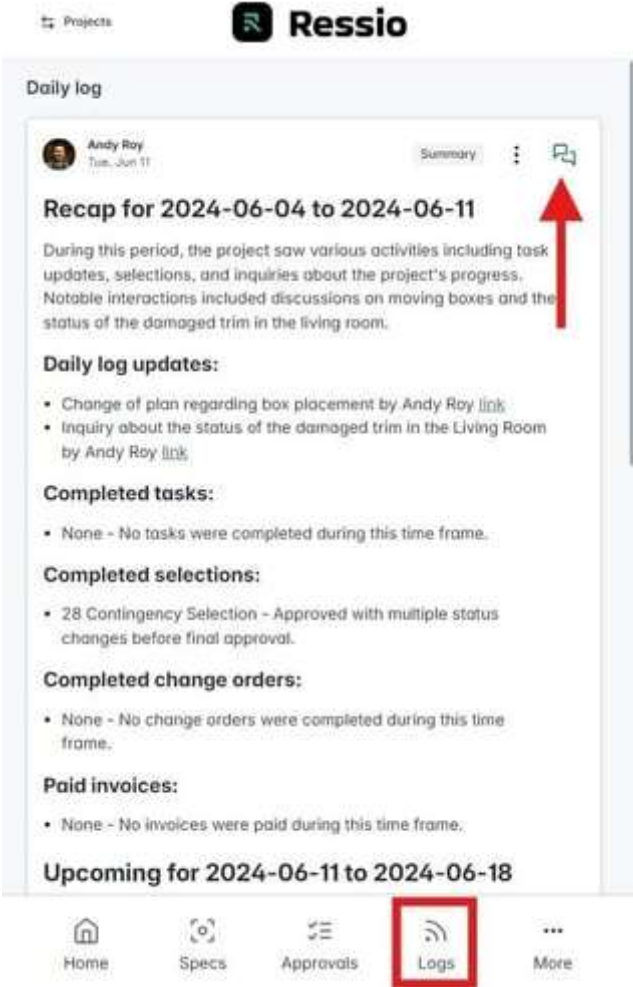
The 'Lighting quote' section shows a total of +\$2,950.00. The 'Schedule impact' section shows the original completion date of 07/06/2024 and the current price of \$502,800.60. The 'Summary' section shows the change order amount of \$2,950.00. At the bottom, there are 'Decline' and 'Approve' buttons, both highlighted with a red box.

💡 **STATUS:** For a summary of approval document statuses, like *Pending*, *Completed* and *Declined*, visit the Approvals page. 💡

Daily Logs

Daily logs allow your builder to share on-site progress.

Questions? Use the Message icon to communicate with your builder.

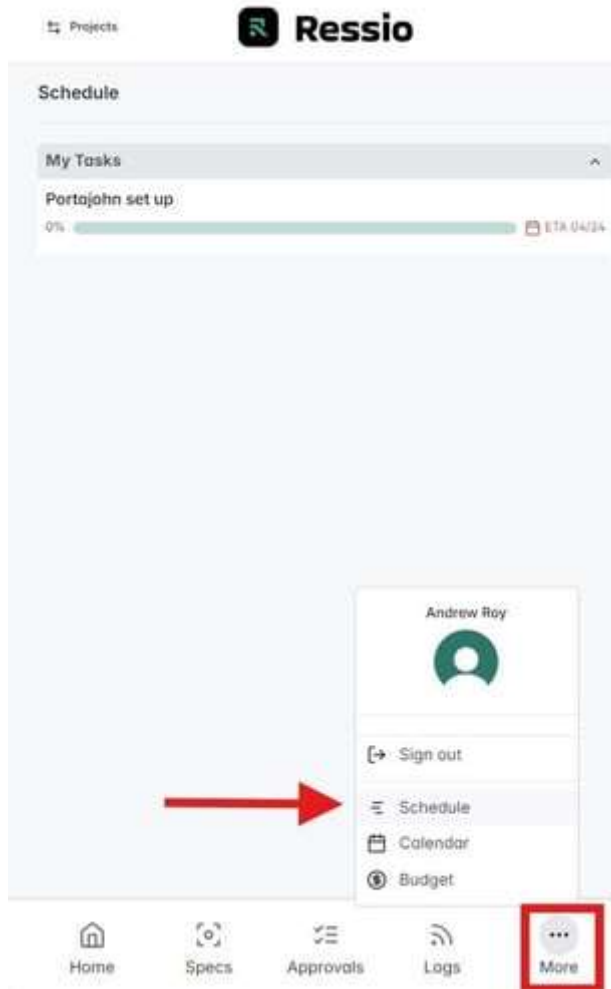


Schedule and Calendar (Optional)

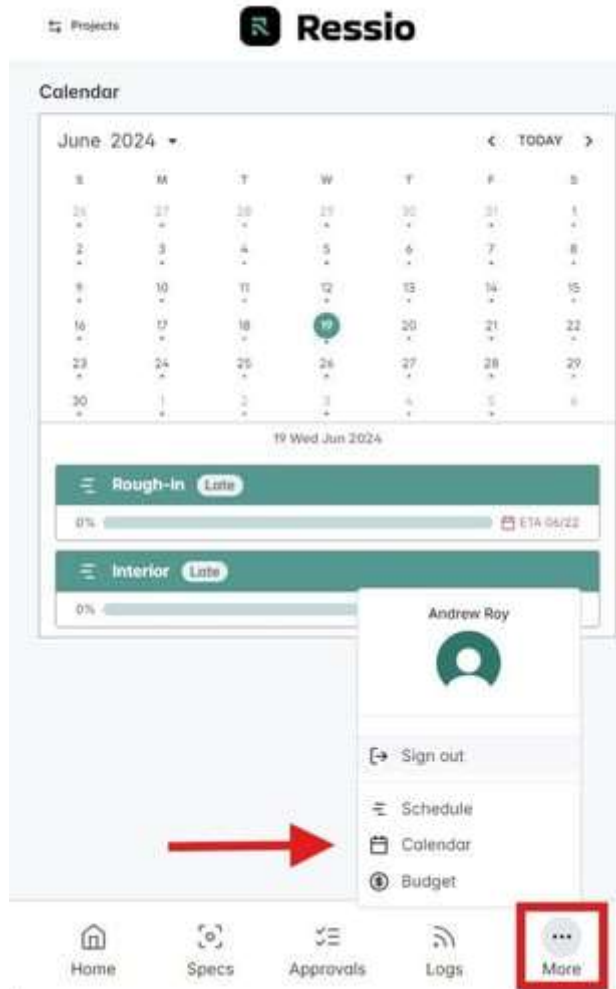
Access the Schedule and Calendar by selecting the More icon (...) in the bottom menu. Your builder may have project tasks or phases available in list and calendar view.

Select the task to view details and send a message to your builder.

Schedule



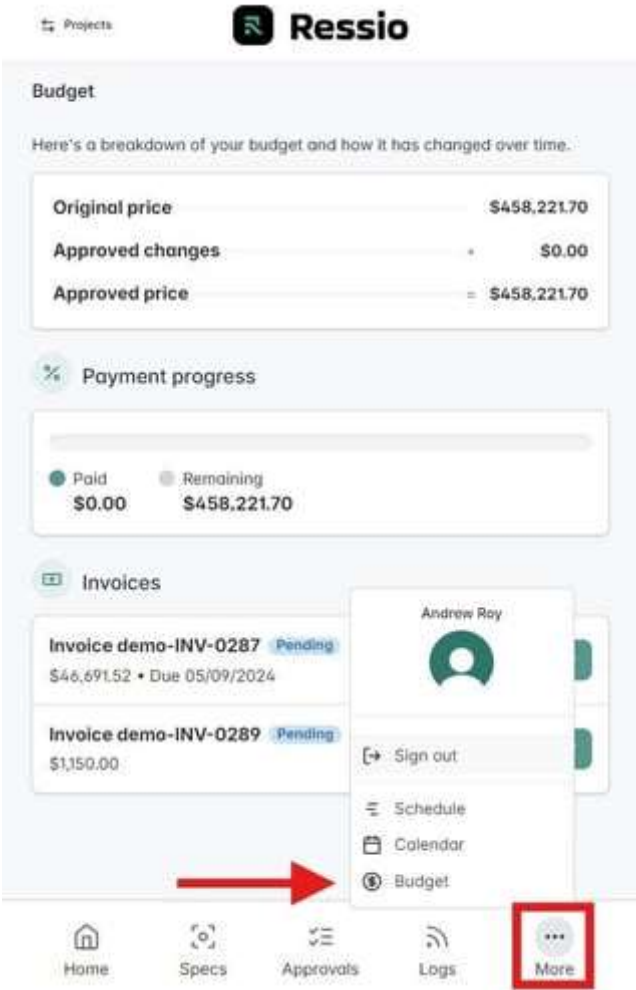
Calendar



Budget and Invoices

Once under contract, your builder may share budget information and issue invoices. Access these through the More icon and select Budget.

Reminder: The Home page also links to the Budget and Invoice section.



Budget Breakdown (optional): Scroll down to view a detailed budget breakdown.

The image displays two screenshots from the Ressio mobile application. The left screenshot shows the 'Budget' overview, and the right screenshot shows the 'Cost breakdown' table.

Budget Overview (Left Screenshot):

Original price: \$546,465.23
Approved changes: + \$0.00
Approved price: = \$546,465.23
Pending changes: + \$0.00
Actual adjustments: + \$632.50
Projected price: = \$547,097.73

Payment progress:

Paid: \$0.00
Remaining: \$546,465.23

Invoices:

Invoice INV-0355 (Pending) \$500.00 [View]

Cost Breakdown Table (Right Screenshot):

Name	Original	Approved
1000 Preparation	\$150.00	\$150.00
Preliminaries		
1030 - Warranty fees	\$100.00	\$100.00
1110 - Blueprints	\$500.00	\$500.00
1120 - Surveys	\$500.00	\$500.00
1210 - Lot clearing	\$0.00	\$0.00
1220 - Fill dirt and material	\$0.00	\$0.00
1300 - Demolition	\$100.00	\$100.00
1400 - Temporary electric	\$150.00	\$150.00
1420 - Individual wells	\$0.00	\$0.00
1430 - Water service	\$500.00	\$500.00
1440 - Septic system	\$0.00	\$0.00
1450 - Sewer system	\$0.00	\$0.00
1460 - Gas service	\$0.00	\$0.00
1470 - Electric service	\$250.00	\$250.00

Invoices:

Select **View** to access invoices.

Budget

Here's a breakdown of your budget and how it has changed over time.

Original price	\$546,465.23
Approved changes	+ \$0.00
Approved price	= \$546,465.23
Pending changes	+ \$0.00
Actual adjustments	+ \$632.50
Projected price	= \$547,097.73

Payment progress

100% Paid | 0% Remaining

Invoices

Invoice INV-0355 Pending \$500.00 [View](#)

Home Specs Approvals Logs More

Invoice demo-INV-0287 Pending

Invoice demo-INV-0287 Invoice

Roy - Fixed Standard
1740 Northrup Ct.
Reno, NV 89521

Issued by:
Ressio Home Builder Inc. (DO NOT MODIFY)
1234 Main St
Suite 100
Seattle, WA 98101

Issue date: 04/25/2024
Due date: 05/09/2024

Issued to: Customer

Description

10% deposit

Summary

Total \$46,691.52

Terms & conditions

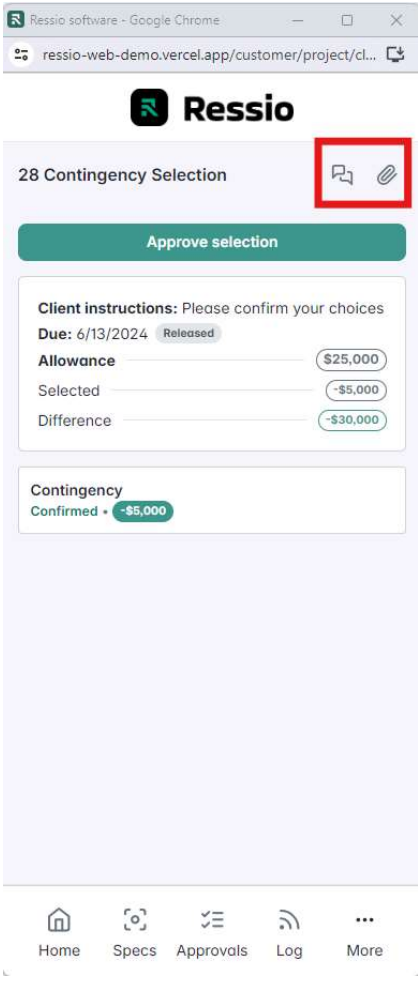
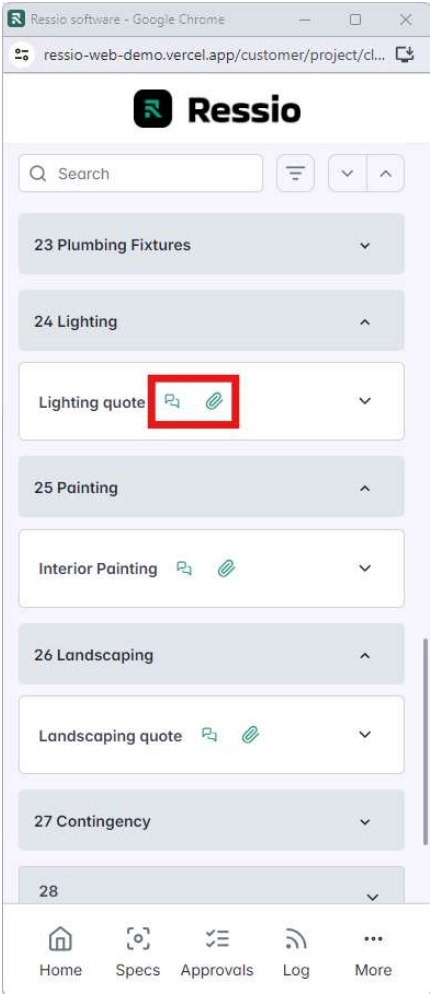
ACH

Home Specs Approvals Logs More

Communication

Do you have a question for your builder?

Messages can be sent to your builder from most areas of Ressio. Look for the message and file icons!

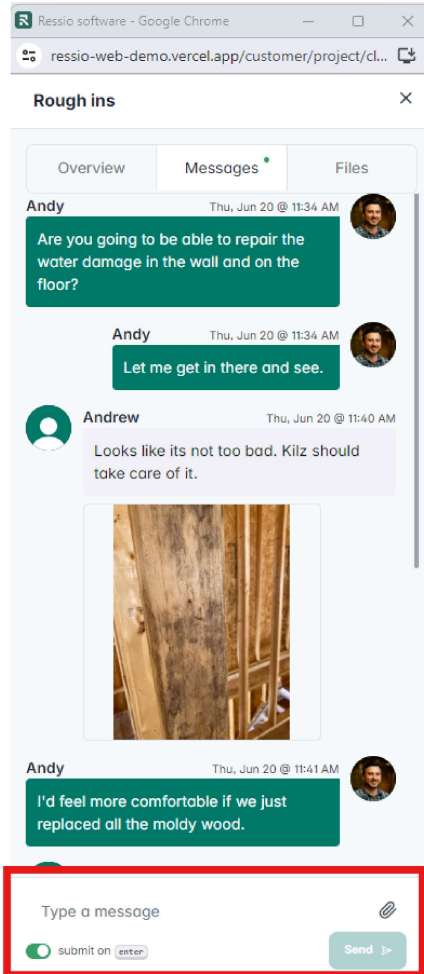


💡 **TIP:** If you're unsure where to send a message from, use the **Specs** page. Try to find the relevant section in scope of work to keep communication organized. 💡

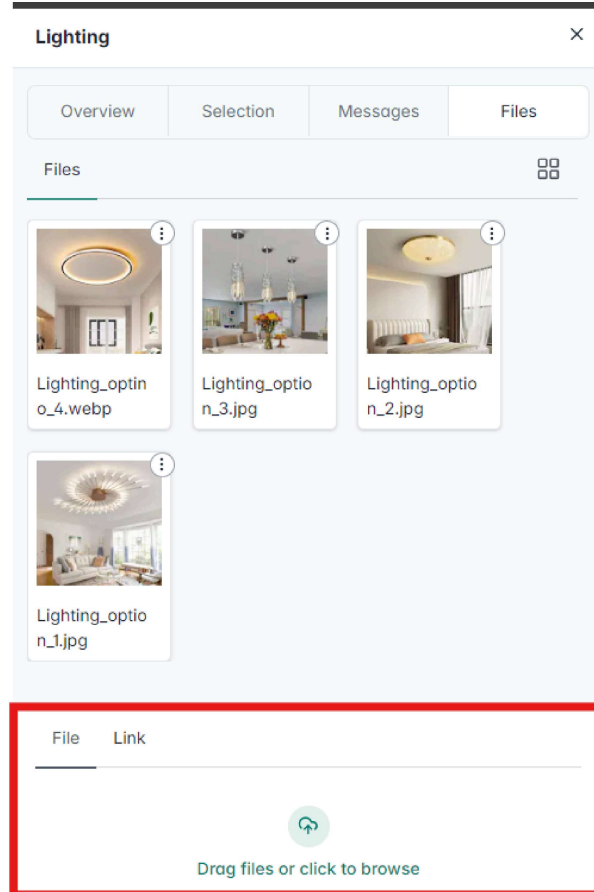
Sending messages

Sending messages and attaching files is easy and intuitive. This is a great way to communicate with your builder!

Messages



Files



⚠ Messages **cannot** be deleted, but Files/Photos/Links can be removed. ⚠